

Po Leung Kuk Tin Ka Ping Millennium Primary School

Application for Primary One Discretionary Places (2024)

(1) Eligibility:

Children born on or before 31st December 2018 are eligible. Applicant child must be a Hong Kong resident and has not been offered a Primary One place.

(2) Our school has implemented **e-Learning**. For details, please refer to our [BYOD policies](#).

(3) Date and Time for submitting Application Form for Admission to Primary One:

	Printed Copy	e-Platform (iAM Smart+)
Dates	25 th – 29 th September 2023	21 st – 29 th September 2023
Time	9:00 a.m. to 12:00 nn and 1:00 p.m. to 4:00 p.m.	21 st September to 29 th September 11:59 p.m.
Venue	General Office (G/F)	/

***Please do not duplicate your application. (Submitting a printed copy and applying on the e-Platform).**

If parent/ guardian submits the application form **in person**, please prepare the following documents:

1. The original copy of Parent's/ Guardian's (the person who signed the application form) ID Card, Passport or other identity documents.

(if parent/ guardian authorizes another person to submit the application form, the authorized person must present a photocopy of the parent's /guardian's identity document and an authorization letter. The template of the letter can be downloaded from the website of the Education Bureau.)

2. A completed Application Form for Admission to Primary One. (with two duplicate copies).

3. The original copy and a photocopy of the applicant child's birth certificate.

→ If the child's 'Status of permanent resident in HKSAR is 'Not Established', the original copy and a photocopy of his/her travel document(s) or Permit to Remain in Hong Kong must be presented.

→ in the absence of a Hong Kong Birth Certificate, the parent/ guardian should bring along the original copy of the applicant child's Birth Certificate (non-local) and document(s) permitting him/her to stay in Hong Kong and their photocopies.

4. If the parent/ guardian claims the applicant child's sibling is studying at our school, the following documents have to be presented:

- (1) the original copy and a photocopy of the Birth Certificate of the applicant child's sibling;
- (2) the original copy of the sibling's school handbook (2023-2024) and a photocopy of the page listing the sibling's personal details.

5. If the parent/ guardian claims the applicant child's sibling/ parent is a graduate of our school, the following documents have to be presented:

- (1) the original copy and a photocopy of the Birth Certificate of the applicant child's sibling;
- (2) the original copy and a photocopy the graduate certificate of the applicant child's sibling/ parent.

6. The original copy and a photocopy of the proof of residential address

- the recipient's name of the proof document must be the same as that the applicant's (the parent's/ guardian's);
- the proof includes (but isn't limited to) stamped tenancy agreement, demand note for rates, public housing tenancy agreement or water/ electricity/ town gas/ residential telephone bills;
- please note that the address on a bank letter, court summon, and tax bill are not accepted by the Education Bureau;
- if the applicant child's residential address submitted is that of his/ her grandparent(s), the original copy and a photocopy Birth Certificate of the applicant child's parent has to be presented as the proof stating the declared relationship.

(4) If you submit your Application Form for Admission to Primary One via iAM Smart+, please refer to the details and instructions on the Education Bureau's website. They can be accessed through the URL or the QR Code below.

<https://www.edb.gov.hk/tc/edu-system/primary-secondary/spa-systems/primary-1-admission/index.html>



(4) Result release date: 20th November 2023

(5) The results are available on the following platforms:

1. Our school's website – applicants can check the results with the application reference number.
2. Our school's notice board.
3. Primary One Application e-Platform. (from 10:00 a.m., only available to users having activated/ registered for an account.)